

**Regular Meeting of the  
Board of Mayor and Council  
City of McKenzie  
McKenzie, TN  
February 11, 2010**

- a. **Call to Order** – Vice Mayor Hale
- b. **Opening Prayer** – Councilperson Thompson
- c. **Roll Call** – All members of the council present except Mayor Winchester

Mayor Winchester - Absent  
Councilperson Arthur  
Councilperson Broadbent  
Councilperson Hale  
Councilperson Holland  
Councilperson Huffman  
Councilperson Thompson

- d. **Mayor's Welcome**

Vice Mayor Hale welcomed everyone to the meeting.

- e. **Approval of Minutes**

Motion made by Councilperson Thompson, seconded by Councilperson Huffman, to approve the January 14, 2010 minutes. The motion passed.

- f. **Financial Matters**

<b>1. Bills:</b>	<b><u>Vendor(s)</u></b>	<b><u>Amount</u></b>
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None

- g. **Old Business**

None

- h. **New Business**

- 1. **Mr. John Poole, city auditor, will give report on audit ending June 30, 2009**

**Discussion:**

Vice Mayor introduced Mr. John Poole, City Auditor, from Hendersonville and Mr. Poole reported on the city’s audit findings ending June 30,2009. Mr. Poole stated Charlie Beal and his staff do a terrific job with the accounting, so I don’t have to spend a lot of time making format changes to state standards. He also said the city has the proper procedures in place and employees are following those procedures to safeguard the city’s and public’s assets, including cash in the bank and property owned by the city. Mr. Poole stated that while revenue numbers were slightly down, expenditures were decreased from projected costs as well. In closing Mr. Poole stated he did not come across anything unusual in nature or I would have come to the board sooner. A copy of the audit report has been sent to the state and a copy is available to the public upon request at the City Clerk’s Office in City Hall.

**Action Taken:**

Motion made by Councilperson Huffman, seconded by Councilperson Holland, to accept the 2008-2009 audit.

Motion is by role call vote:

Councilperson Arthur	<u>Y</u>	Councilperson Holland	<u>Y</u>
Councilperson Broadbent	<u>Y</u>	Councilperson Huffman	<u>Y</u>
Councilperson Hale	<u>NV</u>	Councilperson Thompson	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - 0, Abstain - 0, Absent – 0, No Vote 1  
The motion passed.

**2. Presentation on the Census Bureau**

**Discussion:**

Vice Mayor Hale introduced Ms. LaVerne T. Walker, Partnership Specialist, with the U.S. Census Bureau. She passed out a 2010 Census folder containing the data for the 2010 Census. She explained the census is important to us because it determines the distribution of more that \$300 billion annually of government funding for critical community services. It generates thousands of jobs across the country and it impacts your voice in Congress.

She also stated you can make a difference as an influential community, business or organization leader. You can raise awareness of and encourage participation in this historic event. Census questionnaires will be delivered or mailed to households via U.S. mail in March 2010. Many households will receive a replacement questionnaire in early April and then Census workers will start visiting households that do not return questionnaires. The questionnaire consists

of only 10 questions and will require about 10 minutes to complete. By law, the Census Bureau cannot share an individual's census questionnaire responses with anyone, including other federal agencies and law enforcement entities.

Ms. Walker concluded her presentation by asking the City of McKenzie to help support the efforts of the 2010 Census by making its citizens aware of the importance of this census and what it means to the City of McKenzie.

**3. Discussion/Approval of awarding the CDBG bids**

**Discussion:**

GRW, Inc. a civic engineering firm from Nashville, hired by the City to oversee the CDBG project has recommended to the Council that LTS Construction from Winchester, TN. be awarded this project with the lowest bid of \$362,362.50 for the construction work on this project.

**Action Taken:**

Motion made by Councilperson Arthur, seconded by Councilperson Broadbent, to approve LTS Construction as low bidder for the CDBG project.

Motion is by role call vote:

Councilperson Arthur	<u>Y</u>	Councilperson Holland	<u>Y</u>
Councilperson Broadbent	<u>Y</u>	Councilperson Huffman	<u>Y</u>
Councilperson Hale	<u>NV</u>	Councilperson Thompson	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - 0, Abstain - 0, Absent - 0, No Vote 1  
The motion passed.

**4. Discussion/Approval of Resolution 10-002 (a resolution to bill for fire protection and related services rendered by the McKenzie Fire Department)**

**Discussion:**

Fire Chief Brian Tucker explained to the Council the purpose of this resolution is to allow Covenant Billing Corporation to bill for fire protection and related services that the City has not been able to collect over the years. This company specializes in recovering costs of services provided by fire departments and EMS units when responding to motor vehicle accidents, structural fires and other related incidents. The majority of these incidents are reimbursable by insurance companies and Covenant does not get paid until they collect from these insurance companies. Their cost for the collecting is 25% of the amount they collect leaving the City with 75% of the amount they collect.

**Action Taken:**

Motion made by Councilperson Arthur, seconded by Councilperson Thompson, to approve Resolution 10-002.

Motion is by role call vote:

Councilperson Arthur	<u>Y</u>	Councilperson Holland	<u>Y</u>
Councilperson Broadbent	<u>Y</u>	Councilperson Huffman	<u>Y</u>
Councilperson Hale	<u>NV</u>	Councilperson Thompson	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - 0, Abstain - 0, Absent – 0, No Vote 1  
The motion passed.

**5. Discussion on increasing cost for traffic fines**

**Discussion:**

Vice Mayor Hale explained to the Council the purpose of the increase for traffic fines is to come in line with all the other surrounding towns and cities. The recommended increase is \$50.00 across the board for all fines except the seatbelt law which is set by the state at \$20.00. Currently the traffic fines have different costs depending on the type of traffic violation.

**Action Taken:**

Motion made by Councilperson Holland, seconded by Councilperson Broadbent, to increase traffic fines.

Motion is by role call vote:

Councilperson Arthur	<u>Y</u>	Councilperson Holland	<u>Y</u>
Councilperson Broadbent	<u>Y</u>	Councilperson Huffman	<u>Y</u>
Councilperson Hale	<u>NV</u>	Councilperson Thompson	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - 0, Abstain - 0, Absent – 0, No Vote 1  
The motion passed.

**6. Discussion on city stickers**

**Discussion:**

The census of the Council was this is not a good time to be increasing the city stickers due to the current economic situation.

**Action Taken:**

Motion made by Councilperson Holland, seconded by Councilperson Arthur, to continue issuing city stickers at the current price of \$10.00.

Motion is by role call vote:

Councilperson Arthur	<u>Y</u>	Councilperson Holland	<u>Y</u>
Councilperson Broadbent	<u>Y</u>	Councilperson Huffman	<u>Y</u>
Councilperson Hale	<u>NV</u>	Councilperson Thompson	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - 0, Abstain - 0, Absent – 0, No Vote 1  
The motion passed.

**i. Any Other Business**

None

**j. Citizens Input**

None

**k. Council Discussion/Reports**

Councilperson Holland gave the monthly Park & Recreation Board report. She reported Kevan King in the new chairman and Kathy Campbell, vice chairman and Liz Gonzales as secretary. Parks Director Ricky French and staff have been working on safety issues and disabled accessibility at the city park. Good news is the Cal Ripkin's baseball eleven year olds will be hosting the Southeast Regional Tournament here in McKenzie consisting of twelve teams from all over the Southeast including the Bahamas. The date is July 22<sup>nd</sup> through July 27<sup>th</sup>. Councilperson Holland also requested the formation of a citizens' advisory committee be an agenda item on the March agenda. Vice Mayor Hale stated this would be discussed at the next work session.

**I. Adjournment**

With no further business, motion was made by Councilperson Huffman, seconded by Councilperson Holland, to adjourn. The motion passed.

**APPROVED:** \_\_\_\_\_  
**Walter Winchester, Mayor**

**ATTEST:** \_\_\_\_\_  
Charlie Beal, CMC  
City Clerk/Recorder