

OFFICIAL MINUTES

McKENZIE MUNICIPAL REGIONAL PLANNING COMMISSION MEETING

July 25th, 2013

4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting was called to order by Chairperson Robb and a quorum was established..

Members of the Planning Commission are: Mayor Jill Holland, Chairperson Dean Robb, Vice-Chairperson Keith Priestley, Secretary Lisa Norris, Commissioners Ken Mitchum, Garlon Prewitt and Jessie Townes, Council Liaison.

All members of the Planning Commission were present except Lisa Norris and Garlon Prewitt, Secretary
Others Present: Brenda Berryman, Office Staff; Mark Jones, Codes Enforcement Officer;

Media: McKenzie Banner: None; Carroll County News Leader: None

II. Approval of Agenda

Motion to approve the agenda with an Other Business item (McKenzie City Limit map error correction) added as requested by Regional Planner Shelton Merrill. Motion by Keith Priestley, 2nd by Jessie Townes. Motion passed.

III. Reading and Approval of the Minutes

Motion to approve the minutes of the June 13, 2013 meeting by Jill Holland, 2nd by Ken Mitchum, Motion passed.

Motion to approve the minutes of the June 27, 2013 meeting by Jill Holland, 2nd by Jessie Townes, Motion passed.

IV. Mayors Report: Mayor Jill Holland:

A. John Schroer, Tennessee Commissioner of Transportation will be in McKenzie on Monday August 5th at 2:30 pm to present a grant in council room. Try to attend.

B. Dan Brown, TN Certified Local Government Coordinator will be in McKenzie on Thursday, August 22nd to conduct training for the McKenzie Historic Commission and any other interested groups or individuals. Historic District training will be from 4:00 PM-5:00 PM, Conservation District training will be from 5:00 PM-6:00 PM with Q & A periods to follow each session.

V. Old Business:

A. Review of the Ordinance to amend Chapter 11 of the Zoning Ordinance of McKenzie, Tennessee to incorporate provisions for Neighborhood Conservation Districts

Discussion: Defer until after the Dan Brown training sessions on August 22nd.

B. Review of the proposed Yard Sale Ordinance.

Discussion: Defer until after the Design Committee meeting on August 19th.

C. Review of the Barbara Petering Rezoning Request.

Discussion: Mark Jones, Codes Enforcement Officer, stated that no formal rezoning request was submitted for this action, only a verbal inquiry. No further action or review is required.

VI. New Business:

- A. Review of the BMW Properties Subdivision Plat – (Minor). property along Clark Street.**
Discussion: Application information is incomplete. Chairman Robb recommended to therefore deny the Subdivision application.
Motion to deny the BMW Properties Subdivision Plat application by Keith Priestly; 2nd Jessie Townes; Motion passed.
- B. Review of the BMW Properties rezoning request concerning property along Clark Street from M-2 (Heavy Industrial) to B-2 (Highway Business)..**
Discussion: Table until Subdivision Plat application is complete and approved.
Motion to table the BMW Properties rezoning application by Jill Holland; 2nd Jessie Townes; Motion passed.

VII. Other Business:

- A. McKenzie City Limit map error correction.**
Discussion: McKenzie City Limit at the Henry County line, Como Road has been researched and no record found of the Planning Commission and the Board of Mayor and Council recommending nor authorizing the current “jog” of the Mckenzie City Limits as shown on the current maps. Regional Planner Shelton Merrill in conjunction with City Recorder Charlie Beal and other city officials agree it is necessary to make this map error correction.
Motion to recommend the map error correction by Jill Holland; 2nd Jessie Townes; Motion passed.
- B. Agenda & Regular Meeting Schedule Dates:**
Agenda: Thursday August 8, 2013 at 2:30 PM
Monthly: Thursday August 22, 2013 at **3:30 PM (NOTE: Time changed to accommodate Training Sessions by Dan Brown)**
- C. Motion to adjourn by Jill Holland; 2nd by: Keith Priestly; Motion passed.**
Adjournment Time: 5:00 PM