

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
November 14, 2013 MEETING MINUTES
McKenzie City Hall @ 4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Zoning Commission were present except for Nola Hobbs & Donna Taylor.

Members of the Historic Zoning Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

II. Approval of October 10, 2013 Minutes.

Motion to approve minutes made by Gena Manner, second by Lisa Norris. Motion passed.

III. Administrative Approvals

A. 9 Triangle Circle – Crystal & Anthony Shostrand

The Shostrand's made a request to replace lapboard & soffit on their home.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no change of material or appearance.

B. 373 Magnolia Ave W. – Donna & Charles Pruneau

Replacement of windows with energy efficient windows.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no change in size or look.

IV. Old Business

A. None

V. New Business

A. The Finishin' Touch Hair Salon – Andrea Damesworth

Discussion: The owners of the salon proposed a vinyl lettered sign for their window. The dimensions of the lettering and graphics covered less than 25% of the window space.

Action taken: Motion was made by Gena Manner with second by Lisa Norris to approve the sign.

VI. Other Business

- A.** Susan Bradberry said she had been contacted by some downtown businesses concerning the digital sign recently installed at Computer Mechanix.

Discussion: The Committee discussed the legality of a digital sign within an historic district. Consensus was to send them a letter indicating they were not in compliance.

Action taken: Motion made by Larry Wheat, second by Susan Bradberry.

- B.** Lisa Norris informed the committee that the City had received a DRA grant for \$ 200,000.00 to be used in the renovation of the interior of the Park Theatre.
- C.** Jennifer Waldrup distributed a Table of Suggested Changes for the Conservation District Design Guidelines booklet for the Commission to look through.

VII. Adjournment

Motion to adjourn by Gena Manner, second by Lisa Norris. Motion passed.

Time adjourned: 5:00 p.m.