

*Official Minutes*  
**McKENZIE HISTORIC ZONING COMMISSION**  
**July 17, 2014 MEETING MINUTES**  
**McKenzie City Hall @ 4:30 PM**

**I. Call to Order/Establishment of a Quorum**

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Zoning Commission were present except for Gina Manner, Lisa Norris and Larry Wheat.

Members of the Historic Zoning Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

**II. Approval of June 12, 2014 Minutes.**

Motion to approve minutes made by Donna Taylor, second by Nola Hobbs. Motion passed.

**III. Administrative Approvals**

**A. 408 Magnolia St. – owner John Jones.**

Request to replace shingle roof with new shingle roof.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no change in the look of the structure, and was only a maintenance issue.

**B. 93 Manley St. – owner Glenda Chambers**

Request to replace siding, windows & shutters with like products.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no change in the look of the structure, and was only a maintenance issue due to snow & ice damage.

**IV. Old Business**

**A. The Perfect Sammich & Dessert Shoppe – 2388 Cedar St. – Julydia Finch**

Discussion: No decision was made last month concerning the vinyl lettering on windows until Dan Brown of the Tennessee Historical Commission could be consulted on the proper way to measure for the 25% rule. Mr. Brown informed CLG Jennifer Waldrup that each section should be looked at as if the phrase was in a rectangular box and that area was a part of the measure. It was concluded that the sandwich should be removed from the window to help get the lettering in the proper perspective. Ms. Finch will be informed of the decision.

## **V. New Business**

## **VI. Other Business**

- A. Ricky Cozart of 986 N. Main St. made an inquiry concerning if a portable metal building for a pontoon boat could be installed in the district.

Discussion: The Board asked CLG Jennifer Waldrup to contact Mr. Cozart to find out where he planned to put in the yard before a decision could be made.

## **VII. Adjournment**

Motion to adjourn by Donna Taylor, second by Susan Bradberry. Motion passed.

Time adjourned: 4:54 p.m.