

**OFFICIAL MINUTES
MCKENZIE MUNICIPAL-REGIONAL PLANNING COMMISSION
26 FEBRUARY 2015 MEETING AGENDA
McKENZIE MUNICIPAL COMPLEX @ 4:30 PM**

I. Call to Order:

Chairperson Dean Robb called the 26 February 2015 meeting to order at 4:30 P.M.

II. Roll Call / Establishment of a Quorum:

MMRPC: Dean Robb, Chair; Keith Priestley, Vice-Chair; Jill Holland, Mayor*; Garlon Prewitt, Secretary; Ken Mitchum, Gene Hale (Council Liaison); Bobby Young. * Excused at 5:00 P.M.

All Commissioners/Quorum present.

Planning Staff: Shelton I. Merrell, Regional Planner, SW TN Development District

Other: None

Absent: David M. Kelly (Codes Officer Consultant) absent due to weather conditions

Media: None

III. Swearing-in New Officer:

Mayor Jill Holland swore in Gene Hale as the new Commissioner, City Council Liaison.

IV. Reading and Approval of the 22 January 2015 Minutes:

Motion by: Bobby Young; **Second by:** Keith Priestly Passed: 7-0

Reading and Approval of the 03 February 2015 Called Meeting Minutes:

Motion by: Garlon Prewitt; **Second by:** Ken Mitchum Passed: 7-0

V. Approval of Agenda for 26 February 2015: Reviewed.

Motion by: Jill Holland; **Second by:** Keith Priestly Passed: 7-0

VI. Reports:

A. Mayor Holland met with Amy New and discussed our Main Street progress. There will be a third review on 27 February 2015 at 10:00 A.M.

VII. Old Business: NONE

XIII. New Business:

A. Discussion of an Application for a Minor Two-Lot Subdivision resulted in a recommendation to charge the required fee of \$75 for the subject application being submitted and requesting information from Regional Planner, Shelton I. Merrell regarding a sliding fee schedule based on the subdivision size and other related costs in order to cover expenses. Garlon Prewitt is to meet with David Kelly for finalizing a recommendation to the City Council by the Codes Officer and Planning Commission Secretary.

B. Mayor Jill Holland requested reevaluation of existing Building Permit fee in order to cover expenses for additional work,i.e., inspections, etc. that often occurs on projects. Regional Planner, Shelton I. Merrell will research the issue, including who pays the fees (contractor or owner) and report back at the next meeting.

IX. Other Business: Comprehensive Plan training by Regional Planner, Shelton I. Merrell.

A. Meeting Schedule:

Agenda Meeting: Thursday, 12 March 2015 at 2:30 P.M.

Regular Meeting: Thursday, 26 March 2015 at 4:30 P.M.

Note: Regional Planner Merrill informed the commission that he had been selected for jury duty and some schedule conflicts may occur. Chairperson Robb advised that the commission will be as flexible as necessary to accommodate the jury duty commitment.

X. Adjournment

Motion by: Garlon Prewitt **Second by:** Keith Priestley Passed: 7-0

The 26 February 2015 McKenzie Municipal-Regional Planning Commission meeting adjourned at 5:17 P.M.