

**Regular Meeting of the
Board of Mayor and Council
City of McKenzie
McKenzie, TN. 38201
December 10, 2015**

- a. **Call to Order** – Mayor Holland
- b. **Opening Prayer** – Councilperson Gallimore
- c. **Pledge of Allegiance** – Councilperson Gallimore
- d. **Roll Call** –

Mayor Holland
Vice Mayor Hale
Councilperson Allen (7:10)
Councilperson Gallimore
Councilperson Hochreiter (7:20)
Councilperson Pruneau
Councilperson Townes

- e. **Mayor’s Welcome**

Mayor Holland opened the meeting at 7:00 p.m. She extended a warm welcome to everyone.

- f. **Approval of Minutes**

Motion made by Councilperson Pruneau, seconded by Vice Mayor Hale, to approve the regular meeting minutes dated October 8, 2015. The motion carried. Motion made by Vice Mayor Hale, seconded by Councilperson Townes to approve the regular meeting minutes dated November 19, 2015. Both motions were approved unanimously.

- g. **Financial Matters**

Bills:	<u>Vendor(s)</u>	<u>Amount</u>
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- h. **Old Business**

2nd Reading of Ordinance 494 “An Ordinance to Establish Rules & Regulations For the Use of Playground Equipment Within the City of McKenzie”

Discussion:

Action Taken:

Motion was made by Vice Mayor Hale, seconded by Councilperson Pruneau to pass the second reading of Ordinance 494 “An Ordinance to Establish Rules & Regulations for the Use of Playground Equipment Within the City of McKenzie”. Motion carried.

Motion is by roll call vote:

Councilperson Allen	<u>Y</u>	Councilperson Hochreiter	<u>Absent</u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 5 Ayes ___Nays ___Abstain 1 Absent
Motion carried.

i. New Business

1. Adding President’s Day as a Paid Holiday for Employees (Feb. 15)

Discussion:

Action taken:

Motion was made by Councilperson Pruneau, seconded by Vice Mayor Hale, to approve President’s Day as a paid holiday for city employees and will be added to the new employee personnel book.

Motion is by roll call vote:

Councilperson Allen	<u>Y</u>	Councilperson Hochreiter	<u> </u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - , Abstain - , Absent - 1,
The motion carried.

2. Approving Employee Christmas Bonuses (\$100 each)

Discussion:

Action taken:

Motion was made by Vice Mayor Hale, seconded by Councilperson Townes, to approve the annual Christmas bonus of \$100 to each employee.

Motion is by roll call vote:

Councilperson Allen	<u>Y</u>	Councilperson Hochreiter	<u> </u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - , Abstain - , Absent - 1,
The motion carried.

3. Recommendations and Approval to McKenzie Industrial Board

Discussion:

Mayor Holland recommended Jim Ward, Larry Smith and Randy Webb be appointed to the McKenzie Industrial Board.

Action taken:

Motion was made by Vice Mayor Hale, seconded by Councilperson Allen, to appoint Mr. Ward, Mr. Smith and Mr. Webb to the McKenzie Industrial Board.

Motion is by roll call vote:

Councilperson Allen	<u>Y</u>	Councilperson Hochreiter	<u> </u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 5, Nays - , Abstain - , Absent - 1,
The motion carried.

4. Resolution for an Application for a Multi-Modal Grant (Cedar Street)

Discussion:

Mayor Holland stated the city was applying for a multi-modal grant for the construction of sidewalks and pedestrian crossings from the intersection of Main Street and Cedar Street south to Hwy 79 (and perhaps extending to Save-A-Lot and/or Subway). This grant is valued at \$1,000,000 with a 95/5 match. She reported that handicapped people in wheelchairs and pedestrians had been observed traveling along that street in dangerous situations. This also poses a safety risk for automobile drivers. She respectfully request a resolution approving the city to proceed with an application for the multi-modal grant.

Action taken:

Motion was made by Vice Mayor Hale, seconded by Councilperson Hochreiter, to approve a resolution for the application to be submitted. Motion was unanimously approved.

5. Proposed Ordinance Approving a Storage Fee of \$30 Per Day for Seized Vehicles

Discussion:

Chief Moates explained the reasoning for seeking a storage fee on vehicles that are seized by DUI or drug enforcement laws.

Action Taken:

Motion was made by Councilperson Hochreiter, seconded by Councilperson Allen to proceed with obtaining an ordinance approving a storage fee of \$30 per day for seized vehicles. Mr. Dana Deem, our MTAS consultant stated he would send us an ordinance for this storage fee prior to our January meeting. Motion passed unanimously.

6. Proposed Ordinance Approving a Fee for Release of Police Videos & Documents”

Discussion:

Chief Moates explained the State of Tennessee allows municipalities to charge a fee for copying any documents belonging to the city. This ordinance would establish rules, regulations and fees for producing copies of any videos (by body cameras or police vehicle cameras) as well as any paper document belonging to

the city. State law currently allows fifteen cents (black/white) per sheet and fifty cents (color) per copy. Mr. Dana Deem, our MTAS consultant stated that the law also allows for fees to be charged for the time an employee spends making the copies after a designated amount of time. He will send us an ordinance prior to the January council meeting. Motion passed unanimously.

Action Taken:

Motion was made by Councilperson Pruneau, seconded by Councilperson Townes to proceed with obtaining a written ordinance for a fee, rules & regulations for the release of any city document, including police videos and documents.

j. Any Other Business

k. Citizens Input

Rosalyn Winston, McClure Street, inquired about the gravel that had been spread on the sides of her street. Mr. Mercer from the street department stated the gravel had been placed there because the postman's vehicle was leaving ruts in the ground. She also inquired about the location of the Carroll County Habitat for Humanity office and the criteria for obtaining a house. Mayor Holland told her the location and that she would get the correct telephone number for her.

Joel Washburn of the McKenzie Banner questioned the validity of the city charging for inspecting documents or for copies. Mayor Holland emphasized the fees are not for inspecting documents/videos but for making copies of a large number.

l. Council Discussion/Reports

Vice Mayor Hale reported that the street department has been busy with leaf pick up as well as repairing water cuts. He reported they had installed culverts along Medical Drive. He also commended Johnny Mercer and the street department employees for installing the traffic lights at Cherry Wood St. and Hwy. 79 saving the city several thousand dollars.

Councilperson Allen stated the Hometown Christmas event was successful.

Councilperson Hochreiter reported that the fire department participated in the McKenzie Christmas parade. They also assisted in four aircraft landings and three automobile accidents.

Councilperson Townes reported that things were running smoothly in the general government office. Mayor Holland added the Jingle Bell luncheon was a success and that the proceeds went to the Gordon Browning Museum. She also commended the high school art students for painting the window murals on the former city florist building. Mayor Holland also reported an upcoming meeting regarding the proposed farmers market.

Councilperson Gallimore reported that bids would be opened Tuesday, December 15 at 10:30 a.m. for the upgrades on the sewer plant. The city is also applying for a SRF loan for more upgrades.

Councilperson Pruneau stated the police department reported an increase in the number of theft/shoplifting incidents supposedly because of the holiday season. He said the police are continuing security checks throughout McKenzie of both residences and businesses.

m. Adjournment

With no further business, motion was made by Councilperson Hochreiter, seconded by Councilperson Townes to adjourn at 7:35 p.m. The motion passed.

APPROVED: _____
Jill Holland, Mayor

ATTEST: _____
Terry McCoy, CMFO
City Clerk/Recorder