

**Regular Meeting of the
Board of Mayor and Council
City of McKenzie
McKenzie, TN. 38201
February 13, 2014**

- a. **Call to Order** – Mayor Holland
- b. **Opening Prayer** – Vice Mayor Hale
- c. **Pledge of Allegiance** – Vice Mayor Hale
- d. **Roll Call** – All members of the council were present

Mayor Holland
Vice Mayor Hale
Councilperson Barksdale
Councilperson Glisson
Councilperson Lankford
Councilperson Pruneau
Councilperson Townes

- e. **Mayor's Welcome**

Mayor welcomed everyone to the council meeting.

- f. **Approval of Minutes**

Motion was made by Councilperson Barksdale, seconded by Councilperson Glisson, to approve the regular meeting minutes dated January 9, 2014.
The motion passed.

Motion was made by Vice Mayor Hale, seconded by Councilperson Townes, to approve the called meeting minutes dated January 23, 2014.
The motion passed.

- g. **Financial Matters**

1. Bills:	<u>Vendor(s)</u>	<u>Amount</u>
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None

- h. **Old Business**

None

i. New Business

1. Public Hearing on Ordinance 479 (an ordinance amending the zoning ordinance)

Discussion:

Mayor declared the Public Hearing on Ordinance 479 open. There were no comments or questions from the audience, therefore, the Mayor declared the Public Hearing closed.

2. Discussion/Approval on 2nd reading of Ordinance 479

Discussion:

None

Action taken:

Motion was made by Councilperson Barksdale, seconded by Councilperson Glisson, to approve on 2nd reading of Ordinance 479.

Motion is by role call vote:

Councilperson Barksdale	<u>Y</u>	Councilperson Lankford	<u>Y</u>
Councilperson Glisson	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 6, Nays - 0, Abstain - 0, Absent - 0,
The motion passed.

3. Open/Discussion/Approval on bids for the disc golf pads at the city park for the LPRF Grant

Discussion:

Mayor had the City Recorder to open the bids and they were as follows:

<u>Bids:</u>	<u>Name & Address</u>	<u>Amount</u>
(1)	Golden Circle Construction, Jackson, TN.	\$12,875.00
(2)	KT Construction, McKenzie, TN.	\$ 6,818.00
(3)	Casey Toombs Concrete Works, McKenzie, TN.	\$ 4,950.00

Mayor Holland appointed a committee consisting of Dianna Lankford, Jennifer Waldrup and Charlie Beal with Ricky French serving as an advisory member. The committee is to study the bids to make sure the specs were met.

Action taken:

Motion was made by Vice Mayor Hale, seconded by Councilperson Lankford, to accept the lowest bid from

Motion is by role call vote:

Councilperson Barksdale	<u>Y</u>	Councilperson Lankford	<u>Y</u>
Councilperson Glisson	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 6, Nays - 0, Abstain - 0, Absent - 0,
The motion passed.

4. Discussion/Approval on bids for the multi-sports field at the city park for LPRF Grant

Discussion:

Mayor Holland explained to the council, TLM Associates, Inc. from Jackson, TN opened the bids and upon reviewing the bids, TML made a recommendation to award the lowest bid of \$59,700 to Howell Farms Dozer Service, Jackson, TN. Other bids were as follows: Chris Sutton – Springfield, TN. \$62,250; Wilbur Campbell Backhoe & Dozer Service – Jackson, TN. \$62,346 and Barger Construction – Yuma, TN. \$82,732.

Action taken:

Motion was made by Councilperson Barksdale, seconded by Councilperson Lankford, to accept the recommendation of award from TLM Associates for the lowest bid of \$59,700 from Howell Farms Dozer Service.

Motion is by role call vote:

Councilperson Barksdale	<u>Y</u>	Councilperson Lankford	<u>Y</u>
Councilperson Glisson	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 6, Nays - 0, Abstain - 0, Absent - 0,
The motion passed.

5. Discussion/Approval on Resolution 14-003 (a resolution to file a 2014 Community Development Block Grant (CDBG) application for a sewer system improvement project

Discussion:

Mayor Holland explained to the council this resolution was needed in order for the city to file an application for a new 2014 CDBG grant.

Action taken:

Motion was made by Councilperson Lankford, seconded by Councilperson Pruneau, to approve Resolution 14-003.

Motion is by role call vote:

Councilperson Barksdale	<u>Y</u>	Councilperson Lankford	<u>Y</u>
Councilperson Glisson	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 6, Nays - 0, Abstain - 0, Absent - 0,
The motion passed.

6. Discussion/Approval to update the personnel policy with regard to Family Medical Leave Act (FMLA) and the use of Department of Labor (DOL) forms

Discussion:

Mayor Holland explained to the council the update to the personnel policy with regard to the Family Medical Leave Act (FMLA) needed approval for the use of Department of Labor (DOL) forms. When the current city's personnel policy is updated, this approval will become part of the update.

Action taken:

Motion was made by Councilperson Pruneau, seconded by Councilperson Lankford, to approve the update to the personnel policy with regard to the Family Medical Leave Act and the use of Department of Labor forms.

Motion is by role call vote:

Councilperson Barksdale	<u>Y</u>	Councilperson Lankford	<u>Y</u>
Councilperson Glisson	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: Ayes - 6, Nays - 0, Abstain - 0, Absent - 0,
The motion passed.

j. Any Other Business

None

k. Citizens Input

None

l. Council Discussion/Reports

Vice Mayor Hale gave the monthly police report
Councilperson Barksdale gave the monthly fire report
Councilperson Glisson joked about the grass not growing with this cold weather
Councilperson Townes stated the street department was looking good
Councilperson Lankford updated the parks & recreation activities
Councilperson Pruneau updated the water/sewer grant
Mayor Holland reminded the council to look at the streets in their ward and make
a list of the worst streets to be considered for blacktopping.

m. Adjournment

With no further business, motion was made by Councilperson Barksdale,
seconded by Councilperson Townes, to adjourn. The motion passed.

APPROVED: _____
Jill Holland, Mayor

ATTEST: _____
Charlie Beal, CMFO, CMC
City Clerk/Recorder